

**GOVERNMENT OF ARUNACHAL PRADESH  
DEPARTMENT OF URBAN DEVELOPMENT  
ARUNACHAL PRADESH CIVIL SECRETARIAT:ITANAGAR**

**NOTIFICATION**

Dated Itanagar the 13th April 2011

No. DTP/MUN-27/2009-10:-In exercise of the powers conferred under section 446 of the Arunachal Pradesh Municipal Act, 2007(Act No. 4 of 2008) the Governor of Arunachal Pradesh hereby makes the following rules for providing of the basic services to the urban poor namely:-

- |   |   |
|---|---|
| <p>1. (1) These Rules may be called hereafter as the <b>Arunachal Pradesh Urban Poverty Profiling and Strategic Plan Rules 2011.</b></p>  | <b>Short Title</b>  |
| <p>(2) They shall come into force all over the State of Arunachal Pradesh on the date the State Government, by notification in the Official Gazette appoints and shall supersede anything to the contrary contained in any municipal rules notified by the State Government under the Arunachal Pradesh Municipalities Act, 2007 (Act No. 4 of 2008)</p>  | <b>Extent</b>   |
| <p>2. Uninhabited Areas which are being developed under a master Plan/ development plan shall be governed under a different set of rules including change management of population living in the vicinity of such areas.</p>  | <b>Exemptions</b>   |
| <p>3. For the purposes of these rules:</p> <p>(a). 'Household' means a group of related or unrelated persons, sharing the same hearth and signifying a common interest in any dwelling unit. 'Household size' would mean the average number of persons in a single household, taken across the entire set of households</p> <p>(b). 'Act' means the Arunachal Pradesh Municipalities Act of 2007(Act No. 4 of 2008)</p> <p>(c). 'Rules' means Arunachal Pradesh Urban Poverty Profiling and Strategic Plan Rules of 2010.</p> <p>(d). 'Committee' would imply a subject committee on poverty and human development appointed under the Arunachal Pradesh Municipalities Act of 2007, and whose decisions shall be ratified by the Empowered Committee as per section 21 of the Act.</p> <p>(e). 'Municipal Poverty Profile' shall mean a document produced by the municipal council every one to two years (depending on as and how the Council passes a resolution on the same, also based on the incidence and alleviation of poverty, and which shall serve as the official statement of facts on poverty for the year/ years, and on whose basis any budgets would be earmarked.</p> <p>(f). 'Municipal Action Plan for Poverty Reduction' shall mean an action plan which shall be drawn up for a fixed perspective period, which may be a maximum of five years, and a minimum of two years. This plan would be developed by the municipal council under the aegis of the Committee, and would be endorsed by the Council through a resolution.</p> <p>(g). 'Project pipeline' shall mean a list of projects proposed to be taken up pursuant to their being included in the Municipal Action Plan for Poverty Reduction.</p> | <b>Definitions</b>  |
| <p>4. Notwithstanding anything contained in the Arunachal Pradesh Municipalities Act, 2007, or any rules made thereunder:</p>   | <b>Commissioning preparation of Municipal poverty profile</b> |

- (a). The Committee shall commission, at a regular interval as specified by the Council through its resolution, the preparation of a municipal poverty profile for the cities/ towns.
- (b). The Empowered Committee, on the basis of the Committee, may appoint any official to oversee the preparation of the municipal poverty profile for and on behalf of the municipality
- (c). The Empowered Committee, on the basis of the Committee, may appoint any agency or individuals for the preparation of the municipal poverty profile, as a service.

*[Provided that such appointment would be subject to the conditions of Annexure I of these Rules.]*

**Commissioning of municipal poverty profile**

**5. Commissioning the profile**

- (a). The Municipal operation budget would make a discrete entry under the budgetary head pertaining to 'studies and research' for the preparation of the urban poverty profile. This head would remain non-lapsable for a period of two years, and re-appropriations can be made from any surpluses under any head at the discretion and approval of the Municipal Commissioner.
- (b). The Empowered Committee may award, either by bid, or by nomination (in case a suitable bidder is not found), the task of preparing the municipal poverty profile to any party that matches the qualifications listed at Annexure I.
- (c). The Committee would, through the official as appointed in line with Rule 4(b) as above, regularly monitor the progress and findings of the poverty profile.
- (d). The Committee has the right to terminate the assignment in case the agency is not performing satisfactorily. In such event, the Committee, would make a recommendation to the Empowered Committee to cancel the engagement and take fresh steps to assign a new agency.

**Preparation of Municipal poverty profile**

**6. Consultations during the preparation of municipal poverty profile**

- (a). During the preparation of the municipal poverty profile, the agency appointed would require holding extensive consultations with the underserved segments of the city's populace. In order to facilitate this, the Committee, would direct the concerned ward committee to organize a public meeting in line with the proposed rules on participation of elected representatives in city planning function. Such a consultation would be funded out of municipal expenses, and would cover, at least:
  - (i) Statement concerning the findings on the seven point charter and other parameters as indicated at Annexure I
  - (ii) Emergent issues at hand
  - (iii) Technical and regulatory framework, including legislative limits
  - (iv) Prioritisation of issues
- (b). A report of the Consultation would be prepared by the Agency commissioned to create the municipal poverty profile, which would be signed by the Councillor and Chairperson of the Ward Committee and be freely available to the public at large

**Review of Municipal poverty profile**

- 7. The Committee would review the results and inferences drawn from the data gathered by the Agency commissioned to prepare the municipal poverty profile, and may appoint any specialist consultant to vet the findings.**

**8. Procedure of acceptance of the municipal poverty profile**

**Procedures and acceptance of the municipal poverty profile**

- (a). The Committee may deliberate within itself, and based on the inputs of any specialist consultant (as regards the robustness and integrity of the data and analysis made), would place the draft profile before the Municipal Council for acceptance.
- (b). The Council may endorse the same after necessary debate, passing a resolution, modifying/rejecting and accepting of the poverty profile.

**9. Once a municipal poverty profile is accepted, the Committee would forward the matter to the Empowered Committee, who may take up the preparation of a municipal action plan for poverty reduction, either through the same agency which prepared the municipal poverty profile or the specialist consultant.**

**Municipal Action Plan**

**10. The Municipal Action Plan for Poverty Reduction would essentially be expected to cover the following**

**Contents of Municipal Action Plan**

Are under review	Output
Baseline incidence rate of urban poverty, to target rate of incidence of poverty	Review of Indicators for poverty as used in municipal poverty profile and any new indicators that may be deemed necessary
Regulatory framework	Review of all statutory plans and policies and recommendations to change the same
Fiscal framework	Review of all budgetary sources available, and re-working of the same including possible sources for funding. The agency may also assist the urban local body for making cases for enhanced grants
Technical framework	Review of infrastructure and development of project pipeline
Institutional framework	Organisational review of community based/ area based structures, identifying shortfalls and suggesting means to improve the same

**11. Internal acceptance of the draft municipal action plan for poverty reduction**

**Acceptance of draft Municipal Action Plan**

- (a). The draft action plan for poverty reduction would be circulated to all Ward Committees, Subject Committee soliciting their comments, objections and suggestions, on the same.

*[This would require being done in a time bound manner, around 15 – 30 days. In case any Committee or individual fails to respond during the stipulated timeframe, it will be understood that such Committee/ individuals accepts the draft plan in its present shape and form.]*

- (b). The Empowered Committee, based on the feedback received on the municipal action plan for poverty, would nominate the heads of the technical sections/ their subordinates to identify conflicting suggestions, and take a view on which of the conflicting to adopt. Once this exercise has been done, the consolidated list of comments, objections and suggestions would be sent back to the Agency for incorporation into the municipal action plan for poverty reduction.

**12. Public scrutiny of municipal action plan for poverty**

**Scrutiny of Municipal action Plan**

- (a). Once the agency incorporates the suggestions provided by the empowered Committee, the same may after having such incorporation cross checked internally, notify the plan for public scrutiny for a period of no less than 30 days. During this

time, the public at large may offer comments, objections and suggestion, except those that have already offered their comments, objections and suggestions in rule 11(a) as above.

*[The method for public scrutiny shall be similar to the one prescribed in the Arunachal Pradesh Urban and Country Planning Act, 2007. Further, in addition, the draft document shall also be hosted on the Internet as well as circulated on any public forum. The copyright of the document shall be such that as long as the name of the concerned Municipality and the Agency that has prepared the document are acknowledged, the same may be used for any non statutory purpose.]*

*[As in the case of the scrutiny by Ward and Subject Committees, failure to respond shall be construed as acceptance of the same.]*

- (b). After the lapse of the scrutiny window, the Empowered Committee shall collect all comments, objections and suggestions as received and re-convene the group comprising the heads of the technical sections/ their subordinates to identify conflicting suggestions, and take a view on which of the conflicting comments, suggestions or objections to adopt.

**Compiling of  
Municipal  
Action Plan**

13. The Empowered Committee may, after compiling all comments, objections and suggestions, send the consolidated version of the same to the agency for incorporation.

**Submission of  
final Municipal  
Action Plan**

14. The Agency would submit, in a timeframe of two weeks, the finalized municipal action plan for poverty reduction.

**Approval of  
Municipal  
Action Plan**

15. The final plan would at last be tabled before the Council, along with an executive Council and a list of projects to be taken up during the perspective period. The Council may approve the same by passing a resolution. Following the same, there would be the following three line of approach:

- (a). Revision of the statutory development plans, if warranted for any land use change  
(b). Revision of budgets for re-sequencing of projects  
(c). Revision of ward level plans for execution of works.

**Sd/-**

**Secretary**

Department of Urban Development & Town Planning  
Govt. of Arunachal Pradesh  
Itanagar

**Memo No. DTP/MUN-27/2009-10/**

**Dated Itanagar the .....April 2011**

Copy to:-

Director, Printing, Department of IPR, Govt. of Arunachal Pradesh for publication as Extraordinary Gazette please.

**(Ms. Sumedha)**

Deputy Secretary

Department of Urban Development & Town Planning  
Govt. of Arunachal Pradesh  
Itanagar

**Correction of  
errors in roll**

**clusion of  
names in the  
roll finally  
published**

**Manner for  
making appli-  
cation for  
inclusion of  
name in the roll**

**Appeal**

**Custody and  
preservation of  
rolls and  
connected  
papers**

**Identity cards  
for electors in  
notified con-  
stituencies**

**Inspection of  
roll and con-  
nected papers**

**Disposal of roll  
and connected**

**papers**

**Notification of  
symbols**

**Election  
programme  
and appoint-  
ment of Return-  
ing Officer**

**Dates to be  
fixed for nomi-  
nation of  
candidates and  
scrutiny of  
nominations**

**Disqualifica-  
tions for mem-  
bership**

**No person shall  
vote**

**Nomination of  
candidates**

**Form of affidavit  
to be filed at the  
time of delivering  
nomination  
papers**

**Deposit to be  
made by  
candidate**

**Notice of nominations and time and place for scrutiny**

**List of nominations to be posted**

**Scrutiny of nominations**

**Withdrawal of  
candidature**

**Assignment of  
symbols to  
candidates**

**List of contest-  
ing candidates**

**Candidates  
deemed to be  
elected if their  
number is  
equal to or less  
than the  
number of  
vacancies**

**Poll to be  
taken if num-  
ber of candi-  
dates is more  
than number of  
vacancies**

**Death of a  
candidate  
before the poll**

**List of polling  
stations to be  
published,  
polling officers  
to be ap-  
pointed and  
ban on meet-  
ings**

**Design of ballot  
boxes**

**Form of ballot  
papers**

**Material to be  
supplied at poll-  
ing station**

**Arrangements  
at polling  
stations**

**Appointment of  
polling agents**

**Appointment of  
election agent**

**Appointment of  
counting agent**

**Admission to  
polling station**

**Facilities for  
women elec-  
tors**

**Staff for identi-  
fication of  
electors  
Preparation of  
ballot boxes for  
poll**

**Marked copy of  
the electoral  
roll**

**Identification of  
electors**

**Challenging of  
identity**

**Safeguards  
against person-  
ation**

**Right to vote**

**Voting by  
marking ballot  
papers or  
Voting ma-  
chines**

**Voting to be in  
person and not  
by proxy.**

**Voting by postal  
ballot .**

**Issue of ballot  
papers to  
electors.**

**Maintenance of  
secrecy of  
voting within  
polling station  
and voting  
procedure**

**No confidence  
motion against  
President or  
Vice-President**

**Fresh election**

**Corrupt prac-  
tices**

